

RIGHTS

- To be informed about and discuss your child's progress.
- To be provided with information about school policies, processes and procedures.
- To be given opportunities to respectfully put forward your points of view and air concerns and opinions.
- To be treated fairly and equitably.



RESPONSIBILITIES

Parents and Caregivers are

- To support the school's policies:
 - Behaviour management
 - School uniform
 - Attendance
 - Anti-bullying
 - Home practice
- To treat staff, students and the community members with respect.
- To communicate without swearing or acting in a threatening manner.
- To not approach another child if you have an issue, but raise it with staff.
- To keep the school informed regarding your child's absences.
- To model respectful relationships through calm discussion and resolution of difficulties.
- To keep school contact information up to date.
- To follow the Grievance Procedures to raise concerns.

Interactions with other parents and students

Parents and Caregivers should

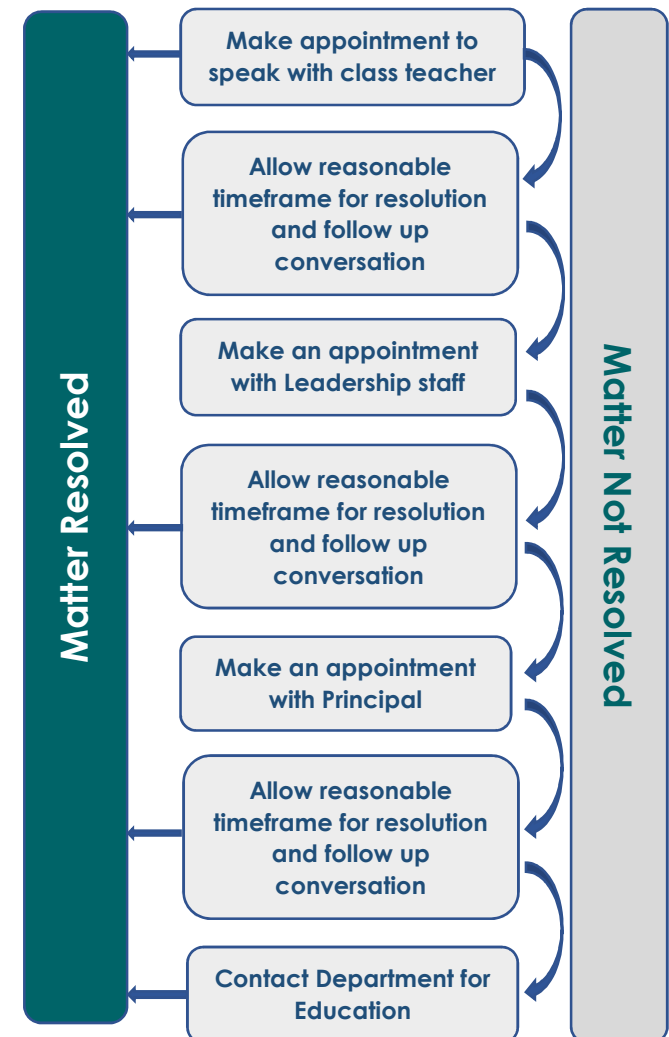
- Under no circumstances should a parent / caregiver or family member approach another child at school to resolve an issue.
- In conversation with other adults be mindful of the topics, language and tone you are using, you are in a school setting.
- Social Media
 - Do not post, or allow your child to post photos of another student (at a school event) on any form of social media.
 - Parent / caregiver or family members should not respond on-line to comments made by students. In some instances, this can be a criminal offence.

ACCESS TO GROUNDS & FACILITIES

- Parents who are on grounds (unless immediately before and after school drop off and pick up) need to sign in at the Front Office and await instructions.
- Lunches or belongings being dropped off for students will be delivered to the front office where students will come to collect them to ensure learning times are not interrupted.
- Staff will make efforts to contact you within 48 hours during business hours through the term. **It is unlikely staff will be available to meet without prior notice.**
- Major concerns and confidential matters should be dealt with privately at an agreed time and place where they can be given the focus they deserve. **Please do not enter classrooms, learning spaces or teachers work areas to discuss these issues without an appointment.**

ADDRESSING PARENT CONCERNS

If you have concerns regarding your child, it is best you raise the matter as it occurs rather than waiting. In the first instance, concerns should be discussed with the class teacher in a respectful, objective manner. Below is an overview of the process. For further information, please see the school's Grievance Procedure.



Breach of responsibilities

In accordance with Department for Education policy, managing inappropriate behaviour on site by the community can result in the following actions;

- Request to leave - Any staff member may request that a person leave the school grounds if they have a reasonable suspicion that person is trespassing or misbehaving or committing (or threatening to commit) any other offence.
- Warning letter - For the following behaviour
 - Use of offensive language
 - Approaching another child on site in a threatening manner
 - Risk (or threaten to put at risk) the safety or welfare of another person
 - Behave (or threaten to behave) in an offensive, disorderly, intimidating or violent behaviour
 - Inappropriate use of social media
 - Repeated breaches of directions
- Prohibition Notice - A written notice barring the person (unconditionally or subject to conditions) from entering or remaining on the premises for a specified period (not exceeding 3 months).
 - Serious assault on school's premises
 - Serious threats of violence to persons or school property

How and who to contact

Contact the class or specialist teacher by phoning the front office and leaving them a message **or** email dl.1427_info@schools.sa.edu.au and put the teacher's name in the subject line **or** send a note with your child.



Developing Powerful Learners



Honesty | Equity | Respect | Excellence



Riverdale Primary School

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Email: dl.1427_info@schools.sa.edu.au

www.riverdaleps.sa.edu.au

Code of Conduct For Parents/Caregivers

At Riverdale Primary School we aim to work together with our community to promote a respectful, positive and safe learning environment for the wellbeing of all regardless of race, socioeconomic status, gender or other characteristics. This involves the provision of a safe physical and emotional environment for students, staff and the community.